

Kentucky Philosophical Association By-Laws

Officers

- President
 - Length of Term: 1 year
 - Responsibilities
 - Leads the formal meeting of the KPA
 - Administers the CFP and paper selection process for the formal meeting
 - Has authority to delegate paper selection authority to membership at his/her discretion
 - Coordinates all formal communications of the KPA
 - Term begins at the conclusion of the Vice-Presidency
 - Requirement: current voting member of the KPA
- Vice President
 - Length of Term: 1 year
 - Responsibilities
 - Administers the Undergraduate Student Essay Contest
 - Stands in for President, when the President is unavailable
 - Elected by majority vote of members at the Business Meeting
 - Requirement: current voting member of the KPA
- Treasurer
 - Length of Term: undefined
 - Responsibilities
 - Keeps record of all financial data and transactions of the Association
 - Has authority to administer payments on behalf of the Association
 - Elected by majority vote of members at a Business Meeting
 - Requirement: voting member of the KPA
- Webmaster
 - Length of Term: undefined
 - Elected by majority vote of members at a Business Meeting
 - Requirement: voting member of the KPA

Election of KPA Officers

- Elections take place during the Business Meeting at the Formal Meeting of the KPA
- The Vice-President of the KPA automatically ascends to the Office of the President at the end of his/her term.
- Election of the Vice-President occurs at the Business Meeting by majority vote of members at a Business Meeting.
 - The vote is administered by the outgoing President.
 - The President requests volunteers from among the voting membership to fill the position of Vice President

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- If no members volunteer, the membership may authorize the President to find a suitable VP. This authorization must be approved by a majority of voting members participating in the Business Meeting.
- Election of the other officers, i.e., the Treasurer and the Webmaster, takes place at the business meeting

Meetings

- Formal Meeting
 - All rules and procedures governing the KPA are to be decided during the Business Meeting.
 - Rules and procedures advanced and accepted by the President in consultation with general member of the KPA will have only provisional status until approved formally by members at the Formal Business Meeting.
 - Regularity of the Meeting
 - Once per year
 - Timing of the Meeting
 - Spring academic term
 - Precise date determined by President in close consultation with Meeting Host and general membership of the KPA
 - Host of the Meeting
 - Selected at Business Meeting in the year preceding the Meeting
 - Location of the Meeting
 - Determined by President and Meeting Host in consultation with general membership of the KPA
 - Elements of the Meeting
 - Regular Business Meeting
 - Undergraduate Student Contest Session
 - Paper Sessions
 - Registration Fee Scale
 - The amount of the Registration Fee will be set by a quorum of the membership at the Business Meeting.
 - Procedure
 - In general, Robert's Rules of Order (Simplified) will be used for deliberation and debated during the Formal Business Meeting. The President of the KPA is considered the Meeting Chairperson.
 - A quorum is defined as at least five voting members of the KPA, including Officers.
- Informal writing workshop (IFW)
 - Regularity
 - Typically once per year, at the discretion
 - Timing
 - Summer academic term(s)
 - Host

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- Typically, the Vice President hosts the meeting. But as this is an informal meeting, the host is a volunteer position
- If the VP declines to host the IFW, volunteers are solicited from the general membership of the KPA at the Business Meeting
 - Volunteers need not be present at the meeting to offer their home institution as host
 - If the host volunteer is not present, then some written indication of willingness to serve must be in hand or have been received by the President of the Association prior to the Business Meeting
 - If more than one member volunteers to host the IFW, selection will be made by majority vote of the membership at the Business meeting
- Location
 - Determined by Meeting Host (if different than VP) in consultation with President of the KPA
- Business
 - As this is an informal meeting, there will be no Business Meeting during the Workshop.

Official Membership

- Membership in the KPA is determined by payment of the Formal Meeting Fee
 - Membership lasts one year, i.e., from the time of the current Meeting for which payment is made until the next Formal Meeting of the KPA
 - If someone wishes to become a member but does not attend the Formal Meeting, they need only pay the Registration Fee applicable to the last Formal Meeting. Membership in these circumstances lasts only until the next Formal Meeting.
- Business Meeting Voting Privileges
 - All members currently paid-up enjoy the privilege to vote at the Formal Meeting of the KPA
 - Any current undergraduate student of good standing at their host institution who has a major in Philosophy (or its equivalent) at one of the Kentucky Colleges or Universities listed on the KPA website and who has registered at the Formal Meeting of the KPA within one academic year of the current Formal Meeting may attend the Business Meeting as a non-voting member.